

1. What documents should we bring in original at the office in order to be enrolled officially?

As regards your study program, your academic program coordinator will inform you separately. As regards, the Stipendium program, just your passport (whenever you register) and, if you are able to register only in October, but arrived in September: your airplane ticket or boarding card to show proof of date of arrival.

2. Who should I write an email at the moment I enter the country?

Inform your academic program coordinator via e-mail and the Stipendium Hungaricum office ([stipendium@uni-corvinus.hu](mailto:stipendium@uni-corvinus.hu)) You will be informed of the administrative matters to be done once you are out of quarantine. DO NOT LEAVE YOUR PLACE OF ACCOMMODATION UNTIL YOU ARE OFFICIALLY ALLOWED TO DO SO.

3. Where and when can we register for taking the PCR test? (I was told that the SH covers its costs)

You will be informed separately about these once the exact details are known.

4. I have a problem with a mandatory course. All the places are filled in. I texted the professor, she didn't answer yet. What should I do in this case?

Please contact your Study Coordinator (write to [student.office@uni-corvinus.hu](mailto:student.office@uni-corvinus.hu), put your name, Neptun code and study program in the „Subject” of your e-mail. Indicate your problem briefly by giving the course code and title.

5. In case if I submit all the required documents for receiving this stipend only in October because of the COVID restrictions, will I be able to receive September's stipend if my arrival date to Budapest is September 21?

Yes, but only in November as it is stated in the Survival Guide.

6. I'm still unable to choose my subjects on Neptun, I mean I activated my Neptun account, but cannot register for subjects therefore I cannot join to online courses. I wrote many mails to relevant people but they didn't answer, I am still waiting for positive response. Can you help me please?

Please contact your academic Study Coordinator (write to [student.office@uni-corvinus.hu](mailto:student.office@uni-corvinus.hu), put your name, Neptun code and study program in the „Subject” of your e-mail. Indicate your problem briefly by giving the course code and title.

7. Can not we get monthly allowance for the last year our studies until we get the pre-degree certificate? What is this degree exactly and when exactly we can get this degree in the last year of study?

You will get your monthly allowance until you have achieved your pre-degree certificate (this is the certificate you get once you have completed all the study program requirements and can go for Thesis Defense). **Once you have achieved your pre-degree certificate, your**

**student status ends as does your eligibility for the monthly stipend.** The Thesis Defense is required for getting the degree. The Thesis Defense can take place anytime within max. 5 years of having achieved the pre-degree certificate.

8. Can we not go to Hungary this semester and only take courses online? Will this affect grades?

Yes, you can decide to take the courses from home and come only for the spring semester. This will not affect your grades in any way. You will not, however, receive your monthly accommodation and scholarship allowance as these are due only if you are in Hungary.

9. Could you please inform me what are the steps I should take and the documents I should submit in order to start receiving the monthly stipend starting with September?

You can find the answer in the Survival Guide (<https://www.uni-corvinus.hu/main-page/hello-corvinus/stipendium-hungaricum/survival-guide-and-housing-guide/?lang=en>). At the time you register, you must be able to prove (airplane ticket, boarding card) that you were in Hungary already in September.

10. Do you recommend to obtain an Assist Card Insurance additionally?

Yes, at least for the first 6 weeks.

11. I would like to ask you about Uniqua insurance. How can I start my insurance policy? Do I need to sign a document for that.

You can find the answer in the Survival Guide <https://www.uni-corvinus.hu/main-page/hello-corvinus/stipendium-hungaricum/survival-guide-and-housing-guide/?lang=en>

12. I am wondering if I can place the semester as passive? What should I do?

In order to passivate your semester, you must first enroll in the Study Program and then write to your academic study coordinator that you wish to passivate your semester. This is only possible in the present coronavirus circumstances, otherwise first year students are not allowed to passivate their first semester. You must also arrange to sign your Stipendium Hungaricum scholarship contract and indicate that your first semester will be passive. Please note: If you passivate your first semester, you may also need to passivate your 2nd semester (and start your studies only in fall 2021) as in many degree programs the 2nd semester courses build on those studied in the 1st semester. As it is possible to do your studies online and continue on-site in the second semester, we urge all students to choose this option rather than to passivate. This way, you avoid losing a year of studies.

13. When can we expect the certificates about active student status, which are necessary to enter Hungary?

You must sign your enrollment and training contract. Please turn to your academic study coordinator (write to: [student.office@uni-corvinus.hu](mailto:student.office@uni-corvinus.hu) , give your name, Neptun code and the name of your study program).

14. Does the insurance cover the costs for both doctor appointment as well as the medicine? For example: Getting a flu that does not required hospitalization.

Please check the Survival Guide for the answer: <https://www.uni-corvinus.hu/main-page/hello-corvinus/stipendium-hungaricum/survival-guide-and-housing-guide/?lang=en>

15. My situation might be similar to many others. In Latinmerica there are more restrictios for traveling abroad, the airport in my country has not yet opened for international flights so I am not sure wheather I will be ableto travel there this semester. Will that affect my scholarship status? Will I be able to get the monthly money by next year?

You must enroll for the study program officially and you also need to contact [stipendium@uni-corvinus.hu](mailto:stipendium@uni-corvinus.hu) to indicate that you need to sign your scholarship contract. You can do your studies online until you are able to travel. You will be eligible to get the monthly accommodation and scholarship money only once you have arrived to Hungary.

16. Given the situation of the pandemic I can only arrive in Budapest in October. If so, from October I will be able to receive the monthly stipend? What is the procedure I have to follow for this once I arrive in Budapest?

Please check the Survival Guide: <https://www.uni-corvinus.hu/main-page/hello-corvinus/stipendium-hungaricum/survival-guide-and-housing-guide/?lang=en> The very first thing you need to do when you arrive is stay in quarantine for 2 weeks.

17. How to know which courses are to register for this semester? I am confused. Besides, althouhg I followed the guideines of logging in Cusman, the system denied my access. Could you please suggest who or which email I should turn out to?

Please check the Survival Guide. For information about which courses you need to take this semester, you can check with your academic program coordinator, in Neptun, but also here: <https://www.uni-corvinus.hu/main-page/life-at-corvinus/student-education-affairs/programs/?lang=en#null> Regarding Cusman, you can find the answer in the Survival Guide (<https://www.uni-corvinus.hu/main-page/hello-corvinus/stipendium-hungaricum/survival-guide-and-housing-guide/?lang=en>).

Im still unable to choose my subjets on neptun, i mean i activated my neptun account but can register for subjects therefore i cannot join to online courses. I wrote many mails to relevant people but they didnt answer, I am still waiting for positive response. Can you help me please?

Please write to: [student.office@uni-corvinus.hu](mailto:student.office@uni-corvinus.hu), in the „Subject” give your name, Neptun code and study program and explain your program briefly.

18. How much class should we take each semester?

Each study program is built in a way that students need to take around 30 ECTS credits to be able to finish the study program within the official duration of the program. It is not possible to take more credits and finish the program earlier, as, in the case of the English degree programs, the majority of courses are offered only in the fall or in the spring semester and have prerequisites. Moreover, the university can guarantee that core courses will not clash only within a given study year of a given program.

As regards Stipendium regulations: after each 2 active semesters of studies, you will have had to achieve a minimum of 36 credits . This is less than required by the study program, however, if you do not achieve this minimum, you will be dismissed from the scholarship program and will be able to continue only on a tuition fee paying basis.

19. How much will the administrative fee cost?

Administrative costs vary.

20. I also want to ask you about the possibility of working in Hungary. Which are the conditions for this?

All full-time degree students in Hungary can work maximum 24 hours per week (i.e. only part-time work is allowed). Your work-hours cannot interfere with your studies as you are, first and foremost, a student. Working is not an acceptable excuse for missing classes.

21. I am in self-isolation after arrival in Budapest. Can I send an Enrollment form scanned by phone?

Yes, but it should be a color PDF or JPEG and the enrollment form must be with a BLUE PEN!

22. I am used to commute by bike. Is it safe to bring my bike and commute in Budapest?

There are few bike roads along Budapest, however, it is not the safest option. The public transport system is quite developed and it only cost 3500 huf/month for a student pass.

23. I could not successfully login in my moodle account. It said that my CUSMAN authentication was successful, but my login to Moodle failed. So what can I do to deal with this problem?

You can find the answer in the Survival Guide (<https://www.uni-corvinus.hu/main-page/hello-corvinus/stipendium-hungaricum/survival-guide-and-housing-guide/?lang=en>).

Also write to your professor. You can contact [moodlehelpdesk@uni-corvinus.hu](mailto:moodlehelpdesk@uni-corvinus.hu)

24. I received my visa today, along with the certification of type D visa, so, I want to ask do I have to request the University to issue the certification for crossing border? And how can I request it? I have already sent an email to the student office, but I have not received the response.

The certificate is issued by your academic study coordinator. There is a delay of 2-3 days, so we trust you have, by now, received a reply. If not, please write again to [student.office@uni-corvinus.hu](mailto:student.office@uni-corvinus.hu) and put your name, Neptun code and study program in the „subject” part.

25. I would like to know what can do those students who haven't received their letters of acceptance nor any users yet. Clearly they can't enroll nor register for any subject plus they need those documents for the visa procedures and arrival to Hungary? What is your advice regarding this?

Many of you who face this problem have probably received your Letter of Acceptance by now, the rest are still being prepared. As you can enroll to the University till October 14, please try to be patient.

26. If I arrive in Budapest in Oct 3rd, will I be able to register to receive the stipends

Yes, after you have fulfilled the mandatory 2 week quarantine. **Registration dates will be arranged for all students at regular intervals. Do not come to the university to register separately, as this will not be possible.** Please make sure to keep your airplane ticket, boarding card to be able to prove date of arrival.

27. If I arrive in January am I going to face any issue? What should I do to get the stipendium from that month?

No, just make sure to enroll for your study program and follow the first semester courses online to ensure that you are able to follow the spring semester courses. Yes, you will get the accommodation and monthly allowance for January, but only in February.

28. If we arrive later in the semester, during Oct or later, will there be any scholarship or other University issues we will face?

You have to enroll till the 14th of October at the very latest, but as soon as possible. Please follow your courses online till you arrive. If you do that there won't be any problem.

29. Im still waiting for my visa issuance. So, I have plans to travel 2-3 Oct. Will I receive the Sept stipend?

No, you will only receive the stipend from October. You have to be in Hungary to be eligible for the stipend. Please make sure to keep your boarding card/airplane ticket to be able to prove the date of your arrival. You will have to start by staying in quarantine for two weeks.

30. In case I would like to postpone my studie to academic year 2021-2022, would it be possible to do so?

Yes, but you must sign the enrollment form before you can passivate the first semester. You will have to passivate your second semester, as well, on Neptun. You must also sign the Stipendium training agreement now (these will be prepared and sent out in due course).

31. It was mentioned in Survival Guide that students must add their bank account numbers and tax id to the Neptun system by 25 September at the latest, if they want to receive their scholarship in October. Due to late provision of Acceptance Letters by Corvinus University, it's already impossible to reach Budapest and do all those stuff by 25 September. Because we're still waiting to get our visas. I wonder if we get to Budapest by the end of September and couldn't add our bank account and tax id details to the Neptun by the given deadline, will we still be able to receive our scholarship in October?

Unfortunately, anyone arriving in late September will only be able to get the scholarship money in November (of course for all the months, when the student has been in Hungary). You will have to be able to provide some sort of proof of the date of arrival (boarding card, airplane ticket). Once you arrive, you will be in quarantine, and even getting the two PCR tests done will take at least 10-12 days. After that, you will still have to arrange for your tax ID and a bank account number.

32. On my Neptun, I could not activate my account, therefore, I am not able to register for any subjects. I also sent emails regarding this issue but there is no reply. What do I need to do? Thanks.

Please write an e-mail to [student.office@uni-corvinus.hu](mailto:student.office@uni-corvinus.hu) (indicate in the subject: your name, Neptun code and Study Program) and cc: [stipendium@uni-corvinus.hu](mailto:stipendium@uni-corvinus.hu)

33. Regarding the 10 days being outside Hungary rule, do we have to notify SH when we would like to travel a visit other places if they extend the 10-day-rule to not be out of the program?

As the rule is that during the Study period you can leave the country MAXIMUM 10 days, notifying us will not change the rule, i.e. **if you leave for a period longer than the 10 days allowed, you will be out of the scholarship program.** Moreover, once you leave Hungary, you will be in quarantine for 2 weeks when you return.

34. So I have requested for a postponement of my studies for 2 semesters due to major financial constraints brought about by the pandemic. The admissions at CUB offered online classes however I am afraid I won't be able to focus as I'd also need to work to save money for when I have to fly to Budapest next year to commence my studies.

Enroll officially for the study program and then you will be able to ask to passivate your first semester (and later, your second semester). You will also have to sign the Stipendium Hungaricum scholarship now for your scholarship to be valid. These will be sent out to all Stipendium students soon.

35. Should we go to uni to sign the contract with SH? Or we already did it when the orientation day was happening? Cause we did sign some documents, and I thought we are done. I'm

currently in Budapest and can sign the contract, but nobody told me that I need to go to uni for that. I could do it even earlier in order to get my scholarship on time.

You will be notified about the contracts later on. You will not have to come to the university to sign.

36. The other language courses (French, Russian, Portuguese, etc) should be paid by us or the scholarship would cover them.

This depends on your study program. Check with your academic program coordinator whether or not foreign language courses are included in the program curriculum. If yes, you will be able to register free of charge for the number of credits as given in the curriculum. In all other cases, you have to pay for the foreign language courses.

37. We did not receive any email from library. We do not have an access to library yet.

Please check the library's home page for information. An e-mail was sent out to all students.

<https://www.uni-corvinus.hu/main-page/research/university-library/?lang=en>

38. What banks do you recommend us to open an account?

Please check the the Survival Guide (<https://www.uni-corvinus.hu/main-page/hello-corvinus/stipendium-hungaricum/survival-guide-and-housing-guide/?lang=en>)

39. What is offered grades?

An offered grade is a grade that the professor decides to „offer” you based on your performance throughout the semester. You must accept it for it to be valid (in this case, you do not have to take the final exam). If you do not accept it, you also have to indicate this before signing up for one of the exam dates.

40. What is the difference of the theoretical and the practical courses?

The theoretical course is the lecture. The practical course is the seminar where students discuss with the professor the issues and topics related to the lecture.

41. What is the registration period in SH office? / When can I register for scholarship in SH office?

This semester, registration is possible only on previously given dates and at the times given. It is not possible to register in the Stipendium Office. The Stipendium contracts will be dealt with later.

42. Where can I obtain information about regulation to enter my medicine to Hungary? I take sleeping pills and I have my doctors prescription I am planing to take a year medicine supply with me.

You must have an official certificate from your doctor (in English) that you need the medication and are entitled to take a year's supply with you.

43. Where can we consult about how to obtain the tax number?

You can find the answer in the Survival Guide. (<https://www.uni-corvinus.hu/main-page/hello-corvinus/stipendium-hungaricum/survival-guide-and-housing-guide/?lang=en>)

44. You have informed us that we have to fill out the visa section of our application on Tempus's website. In these questions, we are asked about our arrival date for this semester. However, since all English programs will be held online, I am planning to complete this fall semester in my home country. But there was no option for that in the questions. I know this is acceptable for the university but I would like also know that is this acceptable for the scholarship? I know we can not receive monthly allowance while we are abroad but can we start our scholarship status when we will arrive in Hungary for the 2. semester?

Yes. All the scholarship contracts will be sent out by e-mail. You will simply have to sign with a blue pen and send it back in PDF or JPEG format.